



OverDrive Cooperative Purchase Program Overview

Eligibility

The Panhandle Library Access Network, Inc. (PLAN) Cooperative Purchase Group for e-books, e-audiobooks, and e-magazines provides participating libraries with significant cost-savings and access to a much larger collection. All PLAN member public libraries are invited to join this group. Membership in the group requires committing to a multi-year contract with the content vendor OverDrive.

Membership Costs

Annual contract costs are tiered by legal population served. A third of the annual fee covers system maintenance and hosting costs, while the balance is used to purchase content for shared use by the cooperative. The annual content allowance of member libraries is pooled into a centralized budget for the use of a selection committee who will purchase materials on behalf of the cooperative.

Current annual fee schedule:

Contract Level	Legal Service Area	Total Cost	Hosting Fee	Content Fee
Tier 1	0 - 10,000	\$2,000	\$400	\$1,600
Tier 2	10,001 - 50,000	\$4,000	\$800	\$3,200
Tier 3	50,001 - 100,000	\$8,000	\$1,600	\$6,400
Tier 4	100,001 - 200,000	\$14,000	\$2,800	\$11,200
Tier 5	200,001+	\$22,000	\$4,400	\$17,600

Any member library may spend beyond the annual content fee for additional materials. Additional funds intended for shared content can be applied to either the selection committee's shared collection or the individual library's collection. While the member retains purchasing control with the latter,

content purchased through a cooperative account is shared across PLAN members. The expenditure of additional funds not channeled to the selection committee is the sole responsibility of the individual institution.

Advantage Collections

Although encouraged to do so, libraries are not required to share additional purchased content with the cooperative. All members may create Advantage or Advantage Plus accounts with OverDrive. Advantage content is restricted to that library's individual patron base. Content from Advantage Plus accounts may be shared or permanently transferred to the cooperative. Shared Advantage Plus content is available to other cooperative members, but hold priorities are granted to the purchasing institution's patron base. All libraries choosing to spend beyond their annual content fees with either Advantage or Advantage Plus accounts are responsible for their own ordering, and will be invoiced directly by OverDrive.

Program Withdrawal

Should a PLAN member choose to withdraw from the program, that library forfeits all content purchased by the central selection committee or under an individual cooperative account to remaining cooperative members. The withdrawing library retains ownership of any content purchased through an Advantage account. Members retain ownership for all content shared from an Advantage Plus account. Any content permanently transferred from an Advantage Plus account to the shared collection remains with the cooperative.



**PLAN Shared Collection
Request for
Reconsideration of Library
Materials**

Please complete and sign this form and submit it to PLAN Executive Director. Per PLAN's Shared Electronic Collection Development policy, the PLAN Executive Director will appoint a committee to review the material. The committee will make a recommendation and the Executive Director will send a letter explaining the decision to the person making this request at the address provided below. For more information about the reconsideration process and to learn the criteria used by the Library to determine what to add to the collection, please read PLAN's Shared Electronic Collection Development Policy.

Date: _____

Print Your Name: _____

Signature: _____

Address: _____

Phone: _____ E-mail: _____

Do you represent yourself only? _____ Or an organization? _____

Name of Organization: _____

Name of Library concerned: _____

Type of resource on which you are commenting:

e-book _____ Audio recording _____

e-Magazine _____ e-Video _____

Title of Material: _____

Author of Material: _____

What brought this resource to your attention?

Have you read or reviewed the entire resource? Yes No

If not, what sections did you review?

What concerns you about the resource?

What material in the same area would you substitute for this material?

What action are you requesting the committee to consider?
