



## **Innovation Project Application**

Library: Pensacola State College Library

Project Managers: Michael Lane and Dr. Chris Levesque

Phone: 850-484-2007

Email: [wmlane@pensacolastate.edu](mailto:wmlane@pensacolastate.edu)

Name of Project:

Project Amount requested: \$4,650

### **Scope of the Project**

Pensacola State College, one of the first community colleges in Florida, celebrates its 70<sup>th</sup> anniversary this year. An extensive collection of yearbooks, scrapbooks, photos, student/faculty publications, and physical artifacts from the history of Pensacola State College and B.T. Washington Junior College (the parallel community college during Segregation) is currently housed in the Lois Zaragoza-Goode Special Collection. This grant will be used to start the process of digitizing the PSC Library's collection of items from the college's history and making it publicly available online using Omeka, a web platform for sharing digital collections and hosting online exhibitions.

### **What need in the library/community will this project address?**

This project to share PSC's 70 years of history in service to the residents of Greater Pensacola is a golden opportunity for the College to engage with past, present, and potential students and with the community as a whole. While the Library is open and welcoming to everyone, this project advances the Library's mission to offer convenient public access to its resources in both physical and virtual settings. At the most basic level, this will allow former students, many of whom are now parents, grandparents, and even great-grandparents, to share their memories and experiences of PSC over the decades with friends and family members. Online publication and social media will make it possible to involve the community in the further development of collection. This will help to foster the College's reputation as a consistent, valuable asset and partner to our community, and the increased visibility will hopefully encourage future students to make PSC part of their own history. On a deeper level, the historical collection being readily accessible will provide the resources and opportunities for research into not just PSC's history, but into the history of education in the state and local area. We look forward to working with instructors to help them incorporate the collection into their lesson planning and, ultimately, we envision the development of service learning centered on historical research. This project offers a prime opportunity to raise the caliber of historical scholarship at Pensacola State.

## **Resources required**

- The following equipment is needed for efficient, high-quality imaging of historical documents:
  - Large-format flatbed scanner - \$500
  - Camera stand with lights - \$350
  - Macro lens for Canon T6 camera - \$350
- Subscription to Omeka - \$350/year (first year subscription only)
- Student labor - \$2,750 (275 hrs. at \$10/hr over approximately 38 weeks of project period)
- Archival supplies, publicity, and related expenses - \$350

## **Activities/Timeline (include estimated completion date)**

### *January 2019*

- Librarians will purchase technology and supplies.
- Omeka account will be established and site will be prepared for uploading documents.
- Librarians will finalize project workflows, identify student worker(s), and provide initial training.

### *February-July 2019*

- Student workers will photograph/scan documents and perform initial cataloguing under supervision of staff librarians.
- Staff librarians will verify accuracy of initial cataloguing and provide additional detail as needed.
- Librarians will compile catalogued documents into virtual exhibits and post them to Omeka.

### *August 2019*

- Publicity for project will go out.
- Online collection will go live.
- Project managers will submit final report.

## **How will the library sustain this project?**

This grant provides the basis for the ongoing collection and digitizing of the College's historical records. In the event that future grant funding is not available, the PSC Library can guarantee the ongoing viability of this project with its existing resources. The equipment costs represent a one-time outlay, and we will purchase quality equipment that will last for the foreseeable future. Student workers/work-study students can continue the process of digitizing the collection after the end of the grant period. Ideally, students in the Robinson Honors Program and the History Club will contribute labor in the form of service learning projects.

Once the bulk of the collection has been digitized, existing library staff will be able to perform additional cataloguing/curation, maintain the collection as it stands, and catalog any new items we might acquire as a result of the project. The library's existing budget will be adequate to sustain the annual subscription to Omeka so that the virtual collection remains available. This innovation grant will

grow our capacity to serve our students and the community as a whole, and we ultimately envision opportunities for partnership to develop and curate additional online exhibits to complement the Zaragoza-Goode Collection and to interact with the local community on an even deeper level.

Library Director's signature: \_\_\_\_\_ Date: \_\_\_\_\_

                    *Kel Brudly*                     Date:           11/7/18            
Signature of agent, office, or board to whom the Director reports

---

For PLAN use only:

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

PLAN Executive Director \_\_\_\_\_