



Innovation Project Application

Library: UWF Historic Trust Archive

Project Manager: Jacquelyn Wilson

Phone: 850 595 5840, ext. 102 Email: jwilson2@uwf.edu

Name of Project: Scanning Station

Project Amount requested: \$4428.00

Scope of the Project: This will purchase an Epson Expression 12000 XL Photo Scanner (\$3429) and an Epson V850 Pro Photo Scanner (\$999).


What need in the library/community will this project address? These ~~that~~ will be placed in the research area of the archive and will be used by patrons, volunteers, and staff for scanning photographs, negatives, slides, and documents. The 12000XL will allow scanning of larger documents without having to stitch separate scans together in a photo program. We do not charge students for scans, saving them the cost of photocopies. The scanners will also be used by staff and volunteers to scan archival materials for future placement online.

Resources required: None other than the funds to purchase the scanners. We have personnel to connect the scanners and to train our researchers on the use of the scanners.

Activities/Timeline (include estimated completion date): The installation will take place as soon as the scanners arrive. The scanners will be in use for many years.

How will the library sustain this project? No additional funding will be necessary to sustain this project.

Library Director's signature:  Date: 9/26/18

 Date: 9-28-18

Signature of agent, office, or board to whom the Director reports

For PLAN use only:

Approved _____ Not Approved _____

PLAN Executive Director _____