



Grant Partnership Agreement Worksheet

To be completed by the library and each individual partner.

Library Name and Contact Information: _____

Partner(s) Name and Contact Information: _____

Project Name: _____

Overview of Project (project description, goals, objectives, activities, and project outcomes): _____

Goals of This Partnership: _____

Resources to Be Provided (staff, funding, equipment, facilities, and which partner will provide): _____

Services to Be Provided (include programs, services, and activities and party responsible): _____

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Project Timeline (include period of partnership, progress review dates, activities, etc.): _____

Implementation Plan (outline all roles and responsibilities regarding this partnership): _____

Impact of Partnership on Each Partner (gains and losses, including any products to be created or resources purchased with grant funds or shared funds): _____

Sustainability Plans: _____

Evaluation Process (include required reports along with due dates and party responsible): _____

We agree to the validity of all of the above statements and agree to fulfill the obligations specified.

We further agree to each of the following:

- To implement the project as presented in the grant application
- To use funds or services received in accordance with the grant application and any applicable laws and regulations
- To maintain honest communications with the partnering agency

Signatures: _____

Today's Date: _____